

**Town of Charlton  
Saratoga County  
Town Board Agenda Meeting**

**September 24, 2018**

The Agenda Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall, 758 Charlton Rd, Charlton, NY and called to order by Councilman Grasso at 7:32 p.m. to set the agenda for the October 9th meeting.

Present: Councilman Grasso, Councilwoman Heritage, Councilman Ranaletto, Councilman Robbins, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Supervisor Grattidge

**RESOLUTION #155**

**Abstract of Claims**

Motion by Councilman Ranaletto

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in **Abstract #118**, voucher numbers 559-597, in the amount of \$152,997.49.

Vote: All Ayes, No Nays. **CARRIED.**

**RESOLUTION #156**

**Approval of Minutes**

Motion by Councilman Robbins

Seconded by Councilman Ranaletto

BE IT RESOLVED that the Town Board has approved the minutes from the Town Board Meeting on September 10, 2018.

Vote: All Ayes, No Nays, **CARRIED.**

**ANNOUNCEMENTS**

The Town offices will be closed Columbus Day, October 8<sup>th</sup>. The Town Board meeting will be held Tuesday, October 9<sup>th</sup>.

Bulk Item Drop-off dates will be Monday through Saturday, October 15<sup>th</sup> through October 20<sup>th</sup> from 8 a.m. until 3 p.m. Highway Department personnel will be available to help unload items into the dumpster. The Town Clerk has posted a list of acceptable items on the Town's website, and it will also be included in the newsletter. The Town has made arrangements with County Waste and J-Dog Junk Haulers to pick up items, at the resident's expense, if residents chose to have items picked up from their homes.

The Highway Department will conduct town-wide Brush Pick-Up the week of October 22<sup>nd</sup> through the 26<sup>th</sup>. They will also pick up bagged leaves (biodegradable bags only) during the week of October 29<sup>th</sup> through November 2<sup>nd</sup>.

Election Day is November 6<sup>th</sup>. The Town offices will be closed. On the ballot that day will be the vote on the creation of a Charlton Ambulance District. The Town Clerk confirmed that an information sheet will be included in the fall newsletter that will be mailed this week. The Board asked her to put the information on the website as well.

## **COMMUNICATIONS**

The Sales Tax received this month was \$118,716.00 and the Mortgage Tax was \$19,745.50.

## **DISCUSSION**

Councilman Grasso said that most of the repair work at the pump house has been completed. The additional work of removing the roof, insulating the roof, sheet rocking the ceiling and installation of the equipment that was suspended from the ceiling has been completed for a cost of \$6,500.00. The generator is expected to be delivered and installed in November.

Councilman Grasso confirmed that information regarding the proposed Ambulance District will be in the newsletter and on the website.

The 2019 Tentative Town Budget has been completed and is on file in the Clerk's office for public inspection. The budget does include funding the ambulance companies which draws down the unreserved fund balance. If the ambulance district is approved by the voters, the same amount would be established as the tax levy and the amount of unreserved fund balance would be offset by the same amount. The Board asked Attorney Van Vranken to draft a resolution for the next meeting to set the date for a budget public hearing.

### **RESOLUTION #157**

#### **Motion to ask Town Attorney to prepare resolution to hold Budget Public Hearing.**

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

A motion was moved and seconded to have Attorney Van Vranken prepare a resolution for the next Board meeting calling for a Public Hearing on the 2019 Town Budget on October 22<sup>nd</sup> at 7pm.

Vote: All Ayes, No Nays, **CARRIED.**

Councilman Grasso said that the Town Board will have a Budget Workshop with the Supervisor on October 1<sup>st</sup> at 6:00 p.m. The public is welcome at the workshop but public comment should be made at the Public Hearing.

The Town Board has received the Exceptional Use Permit application by St. Mary's for the establishment of an Urgent Care facility at the corner of Routes 67 and 147. Councilman Grasso asked Attorney Van Vranken to draft a resolution for the Town Board to accept the application and consider referring to other Boards. Attorney Van Vranken said that he has sent the Board a memo that outlines the procedures. He said that the Board needs to decide if they want to retain jurisdiction of the application or delegate it to the ZBA. Attorney Van Vranken recommended that the Town Board retain jurisdiction, the ZBA will do an Area Variance since the lot is under 2 acres, and the Planning Board will do a site plan review. He is suggesting that the Planning Board also do the SEQR. The memo outlines the procedures, what issues he sees, the legislation and the specific information on the application. Councilman Grasso and the Board agreed that they would like to retain primary jurisdiction over the application.

### **RESOLUTION #158**

#### **Motion to ask Town Attorney to prepare a resolution for Town Board to retain jurisdiction of St. Mary's Exceptional Use Permit application.**

Motion by Councilwoman Heritage

Seconded by Councilman Ranaletto

A motion was moved and seconded to have Attorney Van Vranken prepare a resolution for the next Board meeting stating that the Town Board plans to maintain primary jurisdiction over the St. Mary's Exceptional Use Permit application for the establishment of an Urgent Care facility.

Vote: All Ayes, No Nays, **CARRIED.**

## **COUNCILMEN REPORTS**

Councilman Grasso gave the Planning Board report for September. He said that the Board began review of a 2-lot subdivision on Packer Road and a 2-lot subdivision on Dawson Road. They also continued their review of the 3-lot subdivision on Vines Road.

Councilwoman Heritage said that the Town Board had a nice tour of the Charlton Girls School earlier this evening. It was nice to learn what the facility is about and see the new things that they are doing. The Board toured their new equestrian facility which is very beneficial for therapy and responsibility. The facility has been a girl's school since 1955. Prior to that, the school was a farming and industrial school for boys. Their property is about 300 acres, of which a lot of that is used for farming. Attorney Van Vranken said that it was originally formed as the Charlton Farm School. The boys that were there were helped, as well as taught how to farm and keep and use the land. The school burned down and was dormant for a while. Someone had the idea to reopen the school and in 1955 it was reopened as a girl's school. Councilman Ranaletto said that he was impressed with the success stories from the school. He remembered the story of a girl that tried to commit suicide by jumping into the Hudson River, was sent to the school, and is now in Siena College.

Councilman Robbins said that he recently attended Saratoga Plan's Feast of the Fields fundraiser event. It was a nice event. Saratoga Plan is a good resource for helping to conserve farm land.

## **MOTIONS, RESOLUTIONS AND AUTHORIZATIONS**

### **RESOLUTION #159**

#### **Resolution authorizing a change to amend the work order at the pump house**

Motion by Councilman Grasso

Seconded by Councilwoman Heritage

BE IT RESOLVED that the Town Board has authorized an amendment to the previous authorization for work at the pump house in the amount of \$6,500.00.

Roll Call: Councilman Grasso: Aye, Councilwoman Heritage: Aye, Councilman Ranaletto: Aye, Councilman Robbins: Aye, Supervisor Grattidge: Absent. **CARRIED.**

## **PRIVILEGE OF THE FLOOR**

Bert Wilson, Cherry Lane, asked the Board to repeat the mortgage tax amount and what the County department was that was mentioned to be involved in the St. Mary's process.

Marshall Heritage, Highway Superintendent said that they are supposed to grind Jenkins Road tomorrow and paving is planned for the first week in October.

Carol Malaczynski, Deer Run, asked when paving would be done in Deer Run. She is concerned that there is still construction going on in Deer Run and is afraid that the heavy equipment may ruin the pavement.

### **RESOLUTION #160**

#### **Motion to adjourn the meeting**

Motion by Councilman Ranaletto

Seconded by Councilman Robbins

A motion was moved and seconded to adjourn the meeting at 8:04 p.m.

Vote: All Ayes, No Nays, **CARRIED.**

*9/24/18 TB Meeting minutes approved 10/9/18*

The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk